

A MEETING of the CHAMBERS INSTITUTION TRUST will be held via MICROSOFT TEAMS on WEDNESDAY, 27 SEPTEMBER 2023 at 5.00 pm.

**All Attendees, including members of the public, should note that the public business in this meeting will be livestreamed and video recorded and that recording will be available thereafter for public view for 180 days.**

J. J. WILKINSON,  
Clerk to the Council,

21 September 2023

<b>BUSINESS</b>		
1.	<b>Apologies for Absence</b>	
2.	<b>Order of Business</b>	
3.	<b>Declarations of Interest</b>	
4.	<b>Minute and Action Tracker</b> (Pages 3 - 10)  (a) Consider Minute of 2 August 2023 to be approved and signed by the Chairman. (Copy attached.) (b) Consider Minute of 11 September 2023 to be approved and signed by the Chairman. (Copy attached.) (c) Consider Action Tracker. (Copy attached.)	2 mins
5.	<b>Beneficiaries Group Update</b>	10 mins
6.	<b>Condition Survey Update</b>	5 mins
7.	<b>Any Other Items Previously Circulated</b>	
8.	<b>Any Other Items Which The Chairman Decides Are Urgent</b>	
9.	<b>Private Business</b>  Before proceeding with the private business, the following motion should be approved:-  "That under Section 50A(4) of the Local Government (Scotland) Act 1973	

	the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 7A to the aforementioned Act.”	
10.	<p><b>Minute and Action Tracker</b> (Pages 11 - 16)</p> <p>(a) Consider Private Section of the meeting of 2 August 2023 for signature by the Chair. (Copy attached.)</p> <p>(b) Consider Private Section of the meeting of 11 September 2023 for signature by the Chair. (Copy attached.)</p> <p>(c) Consider Action Tracker. (Copy attached.)</p>	2 mins
11.	<p><b>Induction Loop System Quotations</b> (Pages 17 - 20)</p> <p>Consider quotations for the supply and installation of an induction loop system. (Copy attached.)</p>	5 mins
12.	<p><b>Burgh Hall Decoration</b></p> <p>Consider further quotes for painting of internal areas of Burgh Hall. (Copy to follow.)</p>	5 mins

#### NOTES

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

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**Membership of Committee:-** Councillors R. Tatler (Chairman), D. Begg, M. Douglas, J. Pirone, E. Small and V. Thomson

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Please direct any enquiries to Lynne Cuerden Tel: 01835 826527  
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